

BIRMINGHAM AND SOLIHULL MENTAL HEALTH NHS FOUNDATION TRUST

COMPOSITE ACTION SHEET – March 2011

Agenda Item No.	Topic	Action Agreed	By Whom	Original Timescale	Revised Timescale	Comment
Mar 11 Item 10.6	GP Engagement	Refine report to clarify individual responsibilities	SS	Apr 11	May 11	Revised timescale due to annual leave
Mar 11 Item 11.2	Estates & IT Strategies	Refine report to include: concise statement of common planning assumptions.	GD	Apr 11	May 11	
Feb 11 Item 3	Matters Arising	The Government's Mental Health Strategy to be discussed at the next board meeting, following review	CEO	Mar 11	May 2011	Large and comprehensive document requiring review
Mar 11 Item 9.2	Finance Report	Detailed report on ICR completeness for May board.	FA	May 11		
Apr 11 Item 7.1	Patient Safety Report	Ensure that outstanding incident reviews list includes deadline completion dates	DR	May 11		Complete
Apr 11 Item 7.3	CQC Responsiveness Review	Proposal for safeguarding information to be received by board	DR	May 11		Matters arising supporting paper
Apr 11 Item 8.1	Finance Report	Discussion of CRES schemes at next board seminar session	CEO	May 11		
Apr 11 Item 7.3	CQC Responsiveness Review	Update on completion of actions relating to compliance.	DR	Jun 11		
Feb 11 Item 10.2	Quality Strategy	Report of QIS to Trust Governors, followed by detailed report and plan to Trust board	DR	Jun 11		

Board Members/Attendees – Abbreviations

Sue Turner (CEO)
Peter Lewis (PL)
Alison Lord (AL)
David Boden (DB)
Stan Baldwin (SB)
Stella Layton (SL)
Sukhbinder Singh Heer (SSH)
Frances Allcock (FA)

Peter Marquis (Chair)
Chris Tidman (CT)
Jonathan Lloyd (JL)
Kate Phipps (KP)
Glynis Markham (GM)
Alan Kenny (AK)
Denise Wilson (DW)
Gill Harrad (GH)