

FOI 018 2024 Response

- 1. How do you manage your board meetings (organise agenda, minutes etc)? Do you use a committee meeting management software such as a board portal (CMIS, Modern.Gov, iBabs etc) or just emails etc?**

Convene hosted by Azeus to build and share all Board, Committee, sub Committee and Council meetings.

- 2. If yes, what is the name of the supplier?**

Convene hosted by Azeus.

- 3. If yes, what is the contract expiry and contract review date?**

We have just recently reviewed the contract and renewed for another 2 years until 2026.

- 4. How many users are on the board portal/management solution?**

Up to 120 licences.

- 5. What is your overall cost and cost per user?**

£16,800.00

Please note that we are unable to provide the cost per user, as disclosure of this information provides granular contractual details that if released may place our current and future suppliers at a disadvantage.

The Trust therefore rely on exemption Section 43 of the Freedom of Information Act 2000 to deny this aspect of your request.

- 6. Could I also kindly ask for contact details for the best lead regarding this?**

The Trust is unable to provide a response to this query.

This is because we do not release staff members personal information for those below a band 8c role.

However, we can confirm that the Trust's Corporate Governance Manager is the lead.