

FOI 074 2024 Response

I would like to make a request for the following information relating to the authority's current Multi-Functional Devices and printing/scanning services contract(s)

1. What services are included in the contract(s)? (e.g. printing, scanning, copying)

Printing, scanning and copying including servicing of all equipment, software, support, maintenance, consumables and paper.

2. Which supplier is delivering them? (If in-house, please confirm, if multiple providers please identify them)

Xerox

3. If the supplier is not the manufacturer, who is the manufacturer of the devices?

N/A

4. What is the annual volumetric data (split by Annual Mono and Annual Colour)?

Mono: 5,918,712 Colour: 926,578

5. What is the total number of devices supplied (split by Desktop Printer and Multi-Functional Device)?

Printers: 427

Multi Functional Devices (MFDs): 162

6. What Print Management Software solution do you use?

Equitrac

7. How many Mono MFDs and Colour MFDs do you have?

Colour 162

Mono 0

8. How many mono printers and colour printers do you have?

Mono 265

Colour 162

9. Do you have a Print Room and if so how many devices are there?

The Trust do not have print rooms.

10. When does the contract expire and does it have any extensions?

30.04.25

Please note that an extension will be decided by the Trust nearer to time to contract expiry.

11. Were any framework agreements used to procure the goods/services? If so, which ones?

CCS Framework.

12. Which department is managing the contract?

Contracts Team

13. Who/which department is the decision-maker for any new procurement exercise?

Contracts Team in partnership with the BSOL Procurement Team.

Please note that we do not release staff members personal information such as names, for those under a band 8c role.

We therefore rely on exemption Section 40 of the Freedom of Information Act 2000 to deny this aspect of your request.