

**CARE QUALITY COMMISSION DETAILED ACTION PLAN FOR LIGATURE RISK REDUCTION 2021-2022**

This action plan has been developed in response to conditions which have been applied to BSMHFT CQC registration for acute inpatient wards, PICUs and Reservoir Court and specifically addresses the following conditions:

1. By 4 January 2021, the registered provider must inform the Commission of the order of priority in terms of addressing the ligature risks and timescales for addressing the ligature risks across each ward.
2. The registered provider must take steps to address the ligature risks across all wards by 18 June 2021

This action plan supports the underlying detail referred to in LAP10(2) of the overarching CQC Improvement Plan for Ligature Works and Safety of the Physical Environment.

Version 1.2 – last updated February 28, 2022 Key to status Column:

Complete	
On track to achieve target date	
Slippage	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
<b>Mary Seacole Ward 2</b>					
Complete installation of en-suite door alarm system to all en-suite bathroom doors	November 2020	November 2020	XXXXRedactedXXXX	Complete	November 2020

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	April 2021
Implement additional therapeutic activities	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	April 2021
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	April 2021
Establish centralised e-rostering and annual leave thereby increasing clinical time to care	28 February 2021		XXXXRedactedXXXX	Complete	June 2021
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Survey & Design of Electric Doors (Bedrooms/Bathroom/WC)	July – October 2021	September 2021	XXXXRedactedXXXX	Complete	
Pricing PFI/ Lender Approval of Electric Doors (Bedrooms/Bathroom/WC)	November 2021 – January 2022	January 2022	XXXXRedactedXXXX	Complete	
Manufacture of Electric Doors (Bedrooms/Bathroom/WC)	February 2022		XXXXRedactedXXXX	On track	
Pilot Door of Electric Doors (Bedrooms/Bathroom/WC)	March 2022		XXXXRedactedXXXX	On track	
Electrics of Electric Doors (Bedrooms/Bathroom/WC)	April 2022		XXXXRedactedXXXX	On track	
Card Access of Electric Doors (Bedrooms/Bathroom/WC)	May 2022		XXXXRedactedXXXX	On track	
Staff Assist of Electric Doors (Bedrooms/Bathroom/WC)	June 2022		XXXXRedactedXXXX	On track	
Installation of Electric Doors (Bedrooms/Bathroom/WC)	July – August 2022		XXXXRedactedXXXX	On track	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
<b>Eden PICU</b>					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	April 2021
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	February 2021
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	April 2021
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	April 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	July 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	August 2021	XXXXRedactedXXXX	Complete	
<b>Eden Male</b>					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	

Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement minimum standards for MDT recording and associated governance	28 February 2021		XXXXRedactedXXXX	Complete	
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	April 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	July 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	July 2021	XXXXRedactedXXXX	Complete	

**George Ward**

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	

Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	April 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	April 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	April 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	April 2021	XXXXRedactedXXXX	Complete	
Survey & Design of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	July-August 21	August 2021	XXXXRedactedXXXX	Complete	
Pricing and orders of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	SeptemberOctober 21	October 2021	XXXXRedactedXXXX	Complete	
Manufacture of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	November 21 - January 22	January 2022	XXXXRedactedXXXX	Complete	
Pilot, Electrics & Staff assist of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	February 2022		XXXXRedactedXXXX	On track	
Installation of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	March 2022		XXXXRedactedXXXX	On track	
Survey of Windows (Bedrooms/Corridors/Bath/Shower/WCs)	August 2021	July 2021	XXXXRedactedXXXX	Complete	

Pricing and orders of Windows (Bedrooms/Corridors/Bath/Shower/WCs)	September 2021	September 2021	XXXXRedactedXXXX	Complete	
Manufacture of Windows (Bedrooms/Corridors/Bath/Shower/WCs)	October 2021 – January 2022	January 2022	XXXXRedactedXXXX	Complete	
Installation of Windows (Bedrooms/Corridors/Bath/Shower/WCs)	February – March 2022		XXXXRedactedXXXX	On track	
Survey of Anti-Ligature Works (Bedrooms/Bathroom/shower/WCs)	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Pricing & Orders of Anti-Ligature Works (Bedrooms/Bathroom/shower/WCs)	September 2021	September 2021	XXXXRedactedXXXX	Complete	
Manufacture & Delivery of Anti-Ligature Works (Bedrooms/Bathroom/shower/WCs)	October – November 2021	November 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Installation of Anti-Ligature Works (Bedrooms/Bathroom/shower/WCs)	December 2021 – February 2022		XXXXRedactedXXXX	On track	
<b>Larimar Ward</b>					
Implement minimum standards for MDT recording and associated governance	30 December 2020	18 December 2020	XXXXRedactedXXXX	Complete	18.12.20 evaluation report received
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	February 2021	XXXXRedactedXXXX	Complete	

Additional Therapeutic Activities to be in place	31 January 2021	February 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	July 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	July 2021	XXXXRedactedXXXX	Complete	
Survey of Bedrooms Door Alarm System	Sept 2021	September 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Pricing & Orders of Bedrooms Door Alarm System	August – September 2021	November 2021	XXXXRedactedXXXX	Complete	
Procurement Approval of Bedrooms Door Alarm System	October 2021	August 2021	XXXXRedactedXXXX	Complete	
Manufacture of Bedroom Door Alarm System	November 2021-January 2022	January 2022	XXXXRedactedXXXX	Complete	

Electrics of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	Complete	
Staff Assist of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	Complete	
Installation of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Survey & Design of Anti-Ligature Works	July – August 2021	August 2021	XXXXRedactedXXXX	Complete	
Pricing & Orders of Anti-Ligature Works	September – October 2021	September 2021	XXXXRedactedXXXX	Complete	
Installation of Anti-Ligature Works	November 21 – March 22		XXXXRedactedXXXX	On track	

**Newbridge House**

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Additional Therapeutic Activities to be in place	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Centralisation of e-rostering and annual leave to increase direct clinical time to care	28 February 2021	June 2021	XXXXRedactedXXXX	Complete	June 2021
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	

Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	July 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	August 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	August 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	August 2021	XXXXRedactedXXXX	Complete	
<b>Meadowcroft PICU</b>					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - June 2021		XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August – Oct 2021	August 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	Nov 2021	August 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	Nov 2021	September 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	December 2021	September 2021	XXXXRedactedXXXX	Complete	
<b>Caffra PICU</b>			XXXXRedactedXXXX		
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	November 2021		XXXXRedactedXXXX	Slippage	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	November 2021		XXXXRedactedXXXX	Slippage	

Installation of En-suite Bathroom Door Alarm Sets	December 2021		XXXXRedactedXXXX	Slippage	Slippage due to some challenges with the PFI and COVID outbreak however works will be completed by the end of the financial year.
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**Mary Seacole Ward 1**

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Centralisation of e-rostering and annual leave to increase direct clinical time to care	28 February 2021	June 2021	XXXXRedactedXXXX	Complete	June 21
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	December 2021	November 2021	XXXXRedactedXXXX	Completed	

Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	December 2021	November 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	January 2022		XXXXRedactedXXXX	Slippage	4 out of 16 doors installed. Delay due to COVID outbreak.
<b>Lavender Ward</b>					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Additional Therapeutic Activities to be in place	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Centralisation of e-rostering and annual leave to increase direct clinical time to care	28 February 2021		XXXXRedactedXXXX	Complete	June 21
Implement minimum standards for MDT recording and associated governance	February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Completion	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	

Electrics Installation for En-suite Bathroom Door Alarm System	December 2021		XXXXRedactedXXXX	Slippage	Slippage due to some challenges with the PFI however works will be completed by the end of the financial year
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	December 2021		XXXXRedactedXXXX	Slippage	
Installation of En-suite Bathroom Door Alarm Sets	January 2022		XXXXRedactedXXXX	Slippage	

**Melissa Ward**

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	
Negotiate, design and Installation of new staff assist system.	November 2021	January 2022		Complete	

Electrics Installation for En-suite Bathroom Door Alarm System	January 2022		XXXXRedactedXXXX	Slippage	Slippage due to some challenges with the PFI however works will be completed by the end of the financial year
Installation of En-suite Bathroom Door Alarm Sets	Feb 2022		XXXXRedactedXXXX	Slippage	Slippage due to some challenges with the PFI however works will be completed by the end of the financial year
Survey & Design of Electric Doors	July-October 2021		XXXXRedactedXXXX	Complete	
PFI Administration of Electric Doors	November 2021 – January 2022		XXXXRedactedXXXX	Complete	
Manufacture of Electric Doors	February 2022		XXXXRedactedXXXX	On track	
Pilot Door of Electric Doors	March 2022		XXXXRedactedXXXX	On track	
Electrics of Electric Doors	April 2022		XXXXRedactedXXXX	On track	
Card Access of Electric Doors	May 2022		XXXXRedactedXXXX	On track	
Staff Assist of Electric Doors	June 2022		XXXXRedactedXXXX	On track	
Survey of Window	August 2021		XXXXRedactedXXXX	Slippage	
PFI Pricing of Window	August – September 2021		XXXXRedactedXXXX	Slippage	
Manufacture of Window	October – December 2021		XXXXRedactedXXXX	Slippage	
Installation of Window	January 2022		XXXXRedactedXXXX	Slippage	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Survey & Design of Anti-Ligature Works	July – August 2021		XXXXRedactedXXXX	Complete	
PFI Pricing of Anti-Ligature Works	September – October 2021		XXXXRedactedXXXX	Complete	
Installation of Anti-Ligature Works	November 2021 – March 2022		XXXXRedactedXXXX	On track	
<b>Japonica Ward</b>					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	

Installation of En-suite Bathroom Door Alarm Sets	March 2022		XXXXRedactedXXXX	On track	
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**Tazetta Ward**

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
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Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	March 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	March 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	April 2022		XXXXRedactedXXXX	On track	
<b>Magnolia Ward</b>					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	

Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	April 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	April 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	May 2022		XXXXRedactedXXXX	On track	

**Saffron Ward**

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	

Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	May 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	May 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	June 2022		XXXXRedactedXXXX	On track	
<b>Reservoir Court</b>					

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Close 4 beds on the ward to improve staff to patient ratio and reduce bed stock to 20 beds	30 December 2020	18 December 2020	XXXXRedactedXXXX	Complete	
Increase Occupational Therapy assistants (OTA) to support the Occupational therapist with planning and supporting therapeutic interventions on the ward.	31 January 2021	18 December 2020	XXXXRedactedXXXX	Complete	
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	

Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Close a further 2 beds on the ward to achieve a total reduced bed stock of 18 beds	31 March 2021 New date - 31 July 2021	September 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	1 April 2021	March 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	January 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	January 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	Feb 2022		XXXXRedactedXXXX	On track	
<b>Endeavour House</b>					

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	April 2021

Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	April 2021
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
<i>*Please note there are no En-suite bathrooms in situ at Endeavour House</i>					
<b>Citrine</b>					
Survey of Bedrooms Door Alarm System	September 2021	September 2021	XXXXRedactedXXXX	Complete	
Pricing & Orders of Bedrooms Door Alarm System	August – September 2021		XXXXRedactedXXXX	Complete	
Procurement Approval of Bedrooms Door Alarm System	October 2021	September 2021	XXXXRedactedXXXX	Complete	
Manufacture of Bedroom Door Alarm System	November 2021-January 2022		XXXXRedactedXXXX	On track	
Electrics of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Staff Assist of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Installation of Bedroom Door Alarm System	February - March 2022		XXXXRedactedXXXX	On track	
Survey of Bathroom Door Alarm System	July 2021	August 2021	XXXXRedactedXXXX	Complete	
Pricing & Orders of Bathrooms Door Alarm System	August – September 2021	September 2021	XXXXRedactedXXXX	Complete	
Procurement Approval of Bathrooms Door Alarm System	October 2021	September 2021	XXXXRedactedXXXX	Complete	
<b>Action</b>	<b>Planned Completion Date</b>	<b>Actual Completion Date</b>	<b>Lead Officer</b>	<b>Status</b>	<b>Date Assurance Tested</b>

Manufacture of Bathroom Door Alarm System	November 2021-January 2022		XXXXRedactedXXXX	Complete	
Electrics of Bathroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Staff Assist of Bathroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Installation of Bathroom Door Alarm System	February - March 2022		XXXXRedactedXXXX	On track	
Survey of En-suites Door Alarm System	July 2021	July 2021	XXXXRedactedXXXX	Complete	
Pricing & Orders of En-suites Door Alarm System	August – September 2021		XXXXRedactedXXXX	Complete	
Procurement Approval of En-suites Door Alarm System	October 2021	October 2021	XXXXRedactedXXXX	Complete	
Manufacture of En-suites Door Alarm System	November 2021-January 2022		XXXXRedactedXXXX	Complete	
Electrics of En-suites Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Staff Assist of En-suites Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Installation of En-suites Door Alarm System	February - March 2022		XXXXRedactedXXXX	On track	
Survey & Design of Anti-Ligature Works	July – August 2021	August 2021	XXXXRedactedXXXX	Complete	
Pricing & Orders of Anti-Ligature Works	September – October 2021	October 2021	XXXXRedactedXXXX	Complete	
Installation of Anti-Ligature Works	November 21 – March 22		XXXXRedactedXXXX	On track	

*For South PFI properties, items to be brought forward in lifecycle works five years early, funded by PFI partners. These works contribute to programme commencement delay however overall timeline on these properties. There is also an impact from ongoing COVID outbreaks in different parts of the Trust.*